

**Whatcom County Fire District #4
via Zoom Meeting
4142 Britton Loop, Bellingham, WA 98226
12:00 p.m.
April 14, 2025
Regular Board of Fire Commissioners Meeting**

CALL TO ORDER

Chairman Cooley called the regular Whatcom County Fire District #4 Board of Fire Commissioners meeting for April 14, 2025, to order at 12:01 p.m.

ROLL CALL

Attendees: Chairman Steve Cooley; Vice-Chairman Tim Johnson; Fire Commissioner Mark Lann; Fire Chief Jason Van der Veen.

With the rescission of Proclamation 20-28, the district continues to do its best to provide accommodations to the public. A direct link allowing the public to participate in the meeting during the public comment section was included on the meeting agenda and posted on the District's website.

PUBLIC COMMENT

None

APPROVAL OF CONSENT AGENDA

1. Meeting Minutes
 - a) March 17, 2024 – regular
2. Staff Reports – Chief / Operations / Training / Technical Support
3. Financial Report
 - a) Total Revenue – March \$161,561.28
 - b) Total Expenditures – April \$628.00
4. Voucher / Payroll / Benefits
 - a) Monthly Expenditure Payroll Voucher: \$483.00
 - b) Monthly Expenditure Voucher: \$145.00

MOTION: Commissioner Lann moved to approve the Consent Agenda as corrected. The motion was seconded by Vice-Chairman Johnson and approved 3-0.

UNFINISHED BUSINESS

Britton Rd/Northern Heights Annexation: Chief Van der Veen stated that the proposed annexation's next step is to go before the Bellingham City Council for approval, which has yet to be scheduled.

Chief Van der Veen will work with District 4 Attorney Eric Quin to draft a letter formally requesting to negotiate the impacts with the City of Bellingham if the annexation is approved.

Chief Van der Veen and the Attorney will also discuss whether any litigation discussions, if applicable, will occur during an executive session.

Tender and Fire Engine Purchase: Chief Van der Veen requested the topics to be tabled until the next Board meeting.

Britton Loop Station 12 Exterior Project: Chief Van der Veen reviewed the two bids (Lupul Contracting LLC and Alpine Siding) for the Britton Loop Station 12 exterior project. The project includes rewiring the building, replacing siding, taping the windows, soffits, fascia, and painting. Lupul Contracting LLC also includes washing and cleaning the roof.

Chief Van der Veen noted that the two bids are like-for-like:

- Lupul Contracting LLC: \$273,757.49
- Alpine Siding: \$322,500.00

Chief Van der Veen recommended Lupul Contracting for the project based on price and the detailed bid. He further noted that the company has completed work for District 21 in the past.

The station's color has yet to be determined, but it will complement the existing neighborhood.

Chairman Cooley suggested alerting constituents about the project via social media.

MOTION: Chairman Cooley moved to authorize Chief Van der Veen to proceed with Lupul Contracting LLC as the contractor for the siding project at Britton Loop Station 12, as recommended. The motion was seconded by Commissioner Lann and approved 3-0.

NEW BUSINESS

- None

CORRESPONDENCE

- From Boundary Review Board re: Annexation

ANNOUNCEMENTS

- **May Board Meeting Attendance Query:** All Commissioners present are expected to attend the May 12 meeting via Zoom.

AGENDA ITEMS FOR NEXT MEETING

- Britton Rd/Northern Heights Annexation
- Tender and Engine Purchase

ADJOURNMENT

The meeting was adjourned at 12:17 p.m.

Respectfully Submitted by:

Jennie Sand, Board Secretary

ATTEST:

Steve Cooley, Chairman

Tim Johnson, Vice-Chairman

Mark Lann, Commissioner

Jason Van der Veen, Fire Chief