

# Whatcom County Fire District 4

## Meeting Minutes of the Board of Commissioners

### August 10, 2016

The regular meeting of the Board of Fire Commissioners was held on the above date at the district office. Those who attended were as follows: Commissioners Mary Beth Neal, Harry Andrews and Steve Ness; Board Secretary Kris Parks, Captain Noonchester and Chief William Pernet. Division Chief Henry Hollander was on vacation.

Commissioner Andrews called the meeting to order at 12:10 p.m.

#### **PUBLIC COMMENT**

None

#### **APPROVAL OF CONSENT AGENDA**

##### 1. Meeting Minutes

July 13, 2016 Regular Meeting

##### 2. Staff Reports - Chiefs / Operations / Training / Technical Support

##### 3. Financial Report / Revenue - July \$11,360.02

##### 4. Vouchers / Payroll

District #4 Commissioners Direct Deposit Payroll: \$208.00

Monthly Expense Voucher #43: \$80.00

Monthly Capital Voucher #44-45: \$30,925.06

The Board requested clarification on one consent agenda item:

##### 3. Financial Report – Transport Revenue 2016

Board Secretary/Finance Officer Kris Parks explained to the Board that the amount billed and amount received is shown for each month on the transport revenue report.

Commissioner Ness moved to approve the consent agenda. Commissioner Andrews seconded; motion passed.

**OLD BUSINESS**

Station 12 Push Button Pads for the doors

Chief Pernet explained the process and the cost for the door lock replacements. The total cost for the door lock replacements with push button pads for 7 doors is \$2,100.

Commissioner Ness made the motion to approve the replacement of the door locks. Commissioner Andrews seconded; motion passed.

**NEW BUSINESS**

Asphalt Repair

Chief Pernet provided information on the asphalt repair to the Board. The damage to the asphalt on the training grounds occurred during extrication training by the Bellingham Fire Department and part of the damage was caused by NWFR. Crack sealing is also needed. The total cost for the repair is estimated at \$2,000 and the Bellingham Fire Department will pay 50% of the cost.

Building D

Building D is in need of a new linoleum floor, paint and other repairs. The department will collect more information on the cost for the Board.

**ANNOUNCEMENTS**

Next Board Meeting: September 14<sup>th</sup> at 12:00 p.m.

Budget Study Session: September 24<sup>th</sup>

The meeting was adjourned at 12:29 p.m.

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Harry Andrews, Chair

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Kris Parks, Board Secretary

**Motions and Directives:**

Consent Agenda:

Commissioner Ness moved to approve the consent agenda. Commissioner Andrews seconded; motion passed.

Station 12 Push Button Pads for the doors:

Commissioner Ness made the motion to approve the replacement of the door locks. Commissioner Andrews seconded; motion passed.