

Whatcom County Fire District 4

Meeting Minutes of the Board of Commissioners

February 13, 2018

The regular meeting of the Board of Fire Commissioners was held on the above date at the district office. Those who attended were as follows: Commissioners Mary Beth Neal and Harry Andrews; Board Secretary Kris Parks, Chief William Pernet, Chief Joe Noonchester and Captain Kris Jorgensen. Division Chief Henry Hollander attended the meeting at 12:40 p.m. Commissioner Anna Melillo was excused.

The Chair opened the board meeting at 12:09 p.m.

PUBLIC COMMENT

None

APPROVAL OF CONSENT AGENDA

1. Meeting Minutes
 - January 17, 2018 Regular Meeting
2. Staff Reports - Chiefs / Operations / Training / Technical Support
3. Financial Report
4. Payroll
 - District #4 Commissioners Direct Deposit Payroll: \$520.00

The Board received clarification on the following consent agenda item:

Chiefs Report: Chief Pernet provided information on the County Fire/RMS and EPCR Software. As part of the business plan within the County ALS/EMS Levy, the development of a county-wide data collection for fire records management (RMS) and electronic patient care reporting (EPCR) have been approved to be funded by the county. This will allow the district to end the relationship with the current RMS provider (Firehouse) and save the department about \$12,000 a year. Crews will also now be documenting patient encounters electronically using tablets or laptops and downloading data to Systems Design which will allow faster reimbursements. Image trend is the vendor for both programs and it will integrate with our crew scheduling program (Crew Sense) and our new finance software (Bias).

Financial Report: Chief Pernet and Financial Officer Parks provided information on the transport revenue.

Commissioner Neal moved to approve the consent agenda. Commissioner Andrews seconded; motion passed.

OLD BUSINESS

WSRB Letter and Report

Chief Pernet provided further information in support of the letter and report that was received from the Washington Surveying and Rating Bureau. They evaluate the ratings/scores every 5 years and the report shows 4 areas in which the departments received scores in. The City of Blaine has a protection class rating of 4; Whatcom County Fire District 21 and Whatcom County Fire District 4 have a protection class rating of 5. The protection classes will apply to properties located within five road miles of a recognized responding fire station and having standard hydrant distribution and water supply. Properties not meeting these requirements will receive a different protection class rating.

Next Board Meeting: March 13th - 12:00 p.m.

The meeting was adjourned at 12:50 p.m.

Harry Andrews, Chair

Kris Parks, Board Secretary

Motions and Directives:

Consent Agenda

Commissioner Neal moved to approve the consent agenda. Commissioner Andrews seconded; motion passed.