

# Whatcom County Fire District 4

## Meeting Minutes of the Board of Commissioners

### March 13, 2018

The regular meeting of the Board of Fire Commissioners was held on the above date at the district office. Those who attended were as follows: Commissioners Mary Beth Neal, Harry Andrews and Anna Melillo; Board Secretary Kris Parks, Chief William Pernet, Assistant Chief Joe Noonchester, Division Chief Henry Hollander and Captain Kris Jorgensen.

The Chair opened the board meeting at 12:01 p.m.

#### **PUBLIC COMMENT**

None

#### **APPROVAL OF CONSENT AGENDA**

1. Meeting Minutes
  - February 13, 2018 Regular Meeting
2. Staff Reports - Chiefs / Operations / Training / Technical Support
3. Financial Report
4. Payroll / Voucher
  - Commissioners Direct Deposit Payroll: \$208.00
  - Expenditure Voucher: \$36.90

Commissioner Neal moved to approve the consent agenda. Commissioner Andrews seconded; motion passed.

#### **OLD BUSINESS**

Memorandum of Understanding between the City of Bellingham, Fire District #4 and the South Whatcom Regional Fire Authority concerning city annexations.

Chief Pernet explained the Memorandum of Understanding to the Board.

Commissioner Neal moved to approve the MOU. Commissioner Andrews seconded; motion passed.

Smarsh, Inc.: Messaging archive and compliance services

Division Chief Hollander informed the Board regarding our new vendor Smarsh for archiving our records.

Ballot Measures for the 2018 Ballot

This correspondence was for information on election dates and deadlines regarding ballot measures for the 2018 ballot.

Next Board Meeting: April 17<sup>th</sup> - 12:00 p.m.

Joint Meeting: April 19<sup>th</sup> at 1:00 p.m. at station 61 in Blaine.

Commissioner Training Presentation: April 21<sup>st</sup> from 9:00 a.m. to 12:00 p.m. at station 61 in Blaine.

The meeting was adjourned at 12:20 p.m.

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Harry Andrews, Chair

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Kris Parks, Board Secretary

**Motions and Directives:**

Consent Agenda

Commissioner Neal moved to approve the consent agenda. Commissioner Andrews seconded; motion passed.

Memorandum of Understanding between the City of Bellingham, Fire District #4 and the South Whatcom Regional Fire Authority concerning city annexations.

Commissioner Neal moved to approve the MOU. Commissioner Andrews seconded; motion passed.