

Whatcom County Fire District 4

Meeting Minutes of the Board of Commissioners

June 12, 2018

The regular meeting of the Board of Fire Commissioners was held on the above date at the district office. Those who attended were as follows: Commissioners Mary Beth Neal, Harry Andrews and Anna Melillo; Board Secretary Kris Parks and Chief William Pernet.

Division Chief Henry Hollander was excused due to vacation and Assistant Chief Joe Noonchester was excused due to work.

The Chair opened the board meeting at 11:59 p.m.

PUBLIC COMMENT

None

APPROVAL OF CONSENT AGENDA

1. Meeting Minutes
 - May 16, 2018 Regular Meeting
2. Staff Reports - Chiefs / Operations / Training / Technical Support
3. Financial Report
4. Payroll / Voucher
 - Commissioners Direct Deposit Payroll: \$520.00
 - Expenditure Voucher: \$100.00

The Board received clarification on the following consent agenda items:

Chiefs Division Report:

Chief Pernet provided information to the Board regarding the NWFR & FD 4 combined response activity. The 2017 stats information for the average response time for fire and EMS is not available due to incomplete data in the Firehouse system.

Support Services Division Report:

The Chief informed that the new washing machine at station 69 is a standard washing machine.

The Board inquired what HDBP and MDBPM means.

HDBPM is Heavy Duty B Preventative Maintenance.

MDBPM is Medium Duty B Preventative Maintenance.

The Board asked what TRC stands for. It stands for Technical Review Committee.

Commissioner Andrews moved to approve the consent agenda. Commissioner Neal seconded; motion passed.

OLD BUSINESS

American Tower Proposal

Chief Pernet explained the contract ownership of the easement. The Chief's recommendation is to accept option number 1 which would pay \$260,902.00 at \$2,174.00/month for 120 months (or 10 years). Commissioner Andrews moved to accept option 1 and approved that Chief Pernet moves forward with option 1 with American Tower. Commissioner Neal seconded; motion passed.

Station 13 Repairs

The Chief informed the Board that roof repair is needed at station 13. The cost for a new roof is \$25,000 to \$30,000. Division Chief Hollander will collect bids for the roof replacement.

NEW BUSINESS

Resolution 2018-01: Appointing the Fire Chief as the agent for the district

Commissioner Neal moved to approve resolution 2018-01. Commissioner Andrews seconded; motion passed.

SCBA Fill Station Repairs

Chief Pernet stated that the SCBA fill station is mostly used by station 12.

The SCBA compressor needs an update on the bottle system. The cost for new bottles and the upgrade of the system is \$9,494.00. The Board agreed to split the cost between NWFR and District 4.

Commissioner Melillo moved to approve the motion to split the cost of the SCBA system upgrade with NWFR. Commissioner Neal seconded; motion passed.

Commissioner Neal thanked Kris Parks and Chief Pernet for having the opportunity to attend the WFCA Seminar with commissioner Melillo.

Next Board Meeting: July 12th - 12:00 p.m.

The meeting was adjourned at 12:55 p.m.

Harry Andrews, Chair

Kris Parks, Board Secretary

Motions and Directives:

Consent Agenda

Commissioner Andrews moved to approve the consent agenda. Commissioner Neal seconded; motion passed.

American Tower Proposal

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Resolution 2018-01: Appointing the Fire Chief as the agent for the district

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SCBA Fill Station Repairs

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