

Whatcom County Fire District 4

Meeting Minutes of the Board of Commissioners

August 15, 2018

The regular meeting of the Board of Fire Commissioners was held on the above date at the district office. Those who attended were as follows: Commissioners Mary Beth Neal and Anna Melillo; Board Secretary Kris Parks, Chief William Pernet, Assistant Chief Joe Noonchester and Division Chief Henry Hollander. Commissioner Harry Andrews was excused.

The Vice-Chair opened the board meeting at 12:10 p.m.

PUBLIC COMMENT

None

APPROVAL OF CONSENT AGENDA

1. Meeting Minutes
 - July 12, 2018 Regular Meeting
2. Staff Reports - Chiefs / Operations / Training / Technical Support
3. Financial Report
4. Voucher / Payroll
 - District #4 Commissioners Direct Deposit Payroll: \$416.00
 - Capital Voucher: \$30,926.06

The Board removed the July 12, 2018 regular meeting minutes from the consent agenda. The meeting minutes will be listed on the September 13, 2018 board meeting agenda for approval.

Commissioner Neal inquired when the last payment for the 2006 Pierce Dash is due. Chief Pernet informed the Board that the last payment will be made this month and then the vehicle is paid off.

Chief Pernet informed the Board that the department will hire a consultant to collect data on district property and inventory in order to plan for the future. The Chief is currently looking at 2 agencies. The average cost for that service is \$40,000 - \$50,000.

Commissioner Neal moved to approve the consent agenda with the exception of the meeting minutes. Commissioner Melillo seconded; motion passed.

OLD BUSINESS

American Tower Proposal

Chief Pernet informed the Board that the contract is being reviewed by the district attorney. The Chief will keep the Board updated.

Station 13 Roof Replacement

Division Chief Hollander collected proposals for the roof replacement and presented them at the board meeting. Chief Hollander and Chief Pernet recommend hiring Joostens Roofing Inc. for the roof replacement. The cost is \$8,370 plus sales tax.

Commissioner Neal moved to approve to accept the proposal from Joostens Roofing Inc. for the roof replacement. Commissioner Melillo seconded; motion passed.

SCBA Fill Station Repairs

Chief Pernet informed that the parts for the SCBA upgrade/repair have been ordered.

Bellingham Mt. Baker/Britton Road Annexation

The Notice of Intention for the proposed annexation of approximately 74 acres into the City of Bellingham was received by the Boundary Review Board for Whatcom County and was accepted for filing August 1, 2018. The 45 day lapse period ends September 14, 2018.

The Chief has a meeting with the City of Bellingham to discuss on how to mitigate the District 4 response.

NEW BUSINESS

Station 12 Flooring Replacement

The fire station dayroom carpet needed to be replaced. The replacement is currently in process. The Linoleum in the bathrooms also needs to be replaced. Division Chief Hollander will collect proposals on the replacement cost.

Next Board Meeting: September 13th - 12:00 p.m.

The meeting was adjourned at 12:39 p.m.

Mary Beth Neal, Vice-Chair

Kris Parks, Board Secretary

Motions and Directives:

Consent Agenda

Commissioner Neal moved to approve the consent agenda with the exception of the meeting minutes. Commissioner Melillo seconded; motion passed.

Station 13 Roof Replacement

Commissioner Neal moved to approve to accept the proposal from Joostens Roofing Inc. for the roof replacement. Commissioner Melillo seconded; motion passed.