

# Whatcom County Fire District 4

## Meeting Minutes of the Board of Commissioners

### September 13, 2018

The regular meeting of the Board of Fire Commissioners was held on the above date at the district office. Those who attended were as follows: Commissioners Harry Andrews, Mary Beth Neal and Anna Melillo; Board Secretary Kris Parks, Chief William Pernet and Assistant Chief Joe Noonchester. Division Chief Henry Hollander was excused due to vacation.

The Chair opened the board meeting at 12:03 p.m.

#### **PUBLIC COMMENT**

None

#### **APPROVAL OF CONSENT AGENDA**

1. Meeting Minutes
  - July 12, 2018 Regular Meeting
  - August 15, 2018 Regular Meeting
2. Staff Reports - Chiefs / Operations / Training / Technical Support
3. Financial Report
4. Voucher / Payroll
  - District #4 Commissioners Direct Deposit Payroll: \$312.00
  - Expense Voucher: \$2,074.00

The Board received clarification on the following consent agenda items:

#### **Chiefs Report-FD 4 Only Response Activity**

Chief Pernet provided information on the fire incident responses from August 2018 compared to the month of August 2017.

#### **2019 Health Insurance Renewal**

Chief Pernet informed the Board of the health insurance renewal committee members.

#### **Incident/Situational Brief**

Assistant Chief Noonchester provided information on the incident from August 22<sup>nd</sup> 2018 to the Board.

Commissioner Melillo moved to approve the consent agenda, Commissioner Neal seconded; motion passed.

**OLD BUSINESS**

American Tower Contract

Chief Pernet gave an update on the contract negotiations. He will contact American Tower with a counter offer of \$220,000 and report back to the Board at the next board meeting.

Station 13 Roof Replacement

The work on the roof replacement will start in October.

SCBA Fill Station Upgrade/Repairs

Chief Pernet informed that the SCBA upgrade/repair is in progress.

Bellingham Mt. Baker/Britton Road Annexation

Chief Pernet will meet with the City of Bellingham regarding an auto-aid agreement. The attorney is currently looking at the documents. The mitigation will also be discussed with the City.

Station 12 Flooring Replacement

The fire station dayroom carpet got replaced.

Next Board Meeting: October 16<sup>th</sup> - 12:00 p.m.

The meeting was adjourned at 12:50 p.m.

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Mary Beth Neal, Vice-Chair

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Kris Parks, Board Secretary

**Motions and Directives:**

Consent Agenda

Commissioner Melillo moved to approve the consent agenda, Commissioner Neal seconded; motion passed.