

Whatcom County Fire District 4

Meeting Minutes of the Board of Commissioners

October 16, 2018

The regular meeting of the Board of Fire Commissioners was held on the above date at the district office. Those who attended were as follows: Mary Beth Neal and Anna Melillo; Board Secretary Kris Parks, Chief William Pernet, Assistant Chief Joe Noonchester and Division Chief Henry Hollander. Commissioner Harry Andrews was excused due to illness.

The Vice-Chair opened the board meeting at 12:00 p.m.

PUBLIC COMMENT

None

APPROVAL OF CONSENT AGENDA

1. Meeting Minutes
 - September 13, 2018 Regular Meeting
2. Staff Reports - Chiefs / Operations / Training / Technical Support
3. Board Action Request: Budget Adjustment
4. Financial Report
5. Voucher / Payroll
 - District #4 Commissioners Direct Deposit Payroll: \$520.00
 - Expense Voucher: \$451,067.50
 - Expense Voucher: \$3,271.32

The Board received clarification on the following consent agenda items:

Operations Report – Overtime/Volunteer Hours

Assistant Chief Noonchester provided information on the overtime hours to the Board. Chief Pernet explained the volunteer firefighter's work cycles and informed that the last crew of volunteers started the recruit academy. Emphasis will be on the resident program from now on. Management made the decision to discontinue the volunteer program.

Commissioner Melillo moved to approve the consent agenda, Commissioner Neal seconded; motion passed.

OLD BUSINESS

American Tower Contract

Chief Pernet gave an update on the contract to the Board.

Commissioner Melillo moved to approve the option agreement to purchase communications easement, Commissioner Neal seconded; motion passed.

Station 13 Roof Replacement

Division Chief Hollander informed that the roof replacement is finished.

SCBA Fill Station Upgrade/Repairs

Division Chief Hollander informed that the SCBA upgrade/repair is in progress.

Bellingham Mt. Baker/Britton Road Annexation

The annexation has not been approved by the council yet.

Chief Pernet will meet with the City of Bellingham on October 24th regarding the mitigation payments. He will update the Board at the next board meeting.

NEW BUSINESS

Division Chief handed out a quote from Kendall’s Tree Service, LLC for removal of trees, grinding down tree stumps and planting new trees at station 12. The Board will review the trees at the station.

The lights in the bay are failing and could be converted into LED lights. Division Chief Hollander is meeting with a company to receive the replacement cost. He will present more information at the next board meeting.

Next Board Meeting: November 13th - 12:00 p.m.

EXECUTIVE SESSION

Vice-Chair Mary Beth Neal recessed the meeting for an Executive Session, Per RCW 42.30.110(g) *“to evaluate the qualifications of an applicant b for public employment or to review the performance of a public employee.”* at 12:31 p.m. for 40 minutes until 1:11 p.m.

MEETING RECONVENED

Vice-Chair Mary Beth Neal called the regular meeting back into open session at 1:11 p.m.

SIGNING OF DOCUMENTS

The meeting was adjourned at 1:12 p.m.

Mary Beth Neal, Vice-Chair

Kris Parks, Board Secretary

Motions and Directives:

Consent Agenda

Commissioner Melillo moved to approve the consent agenda, Commissioner Neal seconded; motion passed.

OLD BUSINESS

American Tower Contract

Commissioner Melillo moved to approve the option agreement to purchase communications easement, Commissioner Neal seconded; motion passed.