

Whatcom County Fire District 4

Meeting Minutes of the Board of Commissioners

November 13, 2019

The public hearing and the regular meeting of the Board of Fire Commissioners was held on the above date at the district office. Those who attended were as follows: Commissioners Harry Andrews and Anna Melillo; Board Secretary Kris Parks, Chief Jason Van der Veen and Division Chief Herschel Rostov. Commissioner Mary Beth Neal was excused due to illness.

PUBLIC HEARING – 2020 LEVY INCREASE

The Vice-Chair, Anna Melillo, opened the public hearing for the 2020 levy increase at 12:00 p.m. and asked for public comments.

PUBLIC COMMENT

None

Chief Van der Veen explained the resolutions to the Board and answered tax levy questions.

BOARD ACTION

- Resolution 2019-2: EMS Tax Levy
- Resolution 2019-3: Property Tax Levy

Commissioner Melillo moved to approve the Resolution 2019-2. Commissioner Andrews seconded; motion passed.

Commissioner Melillo moved to approve the Resolution 2019-3. Commissioner Andrews seconded; motion passed.

The public hearing adjourned at 12:02 p.m. and the regular board meeting opened at 12:03 p.m.

PUBLIC COMMENT

None

APPROVAL OF CONSENT AGENDA

1. Meeting Minutes
 - October 15, 2019 Regular Meeting
2. Staff Reports - Chiefs / Operations / Training / Technical Support
3. Financial Report
4. Vouchers
 - District #4 Commissioners Direct Deposit Payroll: \$1,024.00
 - Expense Voucher: \$362.03

Commissioner Andrews moved to approve the consent agenda, Commissioner Melillo seconded; motion passed.

NEW BUSINESS

Resolution for Merger Discussion

The Board will review the memorandum from the district legal counsel regarding a merger.

Chief Van der Veen handed some master plan information to the board. The department needs to designate funds to put the merger on the ballot, get professional help and consider the timeline for the 2020 election dates. The Board Secretary will prepare the petition for merger and add it to the December agenda.

Review of Proposed 2020 Budget

The Board reviewed the proposed budget and some line items will be adjusted.

Resolution 2019-4: Appointing Financial Officers

Commissioner Melillo moved to approve the Resolution 2019-4. Commissioner Andrews seconded; motion passed.

Next Board Meeting/Public Hearing: December 18th - 12:00 p.m.

EXECUTIVE SESSION

Vice-Chair Anna Melillo recessed the meeting for an Executive Session,

Per RCW 42.30.110(g) *“to evaluate the qualifications of an applicant b for public employment or to review the performance of a public employee.”* at 12:31 p.m. for 30 minutes until 1:01 p.m.

MEETING RECONVENED

Vice-Chair Anna Melillo called the regular meeting back into open session at 1:01 p.m.

SIGNING OF DOCUMENTS

The meeting was adjourned at 1:05 p.m.

Anna Melillo, Vice-Chair

Kris Parks, Board Secretary

Motions and Directives:

Public Hearing

Resolutions 2019-2 and 2019-3

Commissioner Melillo moved to approve the Resolution 2019-2. Commissioner Andrews seconded; motion passed.

Commissioner Melillo moved to approve the Resolution 2019-3. Commissioner Andrews seconded; motion passed.

Regular Board Meeting

Consent Agenda

Commissioner Andrews moved to approve the consent agenda, Commissioner Melillo seconded; motion passed.

Resolution 2019-4: Appointing Financial Officers

Commissioner Melillo moved to approve the Resolution 2019-4. Commissioner Andrews seconded; motion passed.